



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

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DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

March 21, 2017

MEMBERS PRESENT

David J. Roberts, Chairman
Alan Robinson, Jr., Vice Chairman - Absent
Tom DiCristofaro
Ron Marvel
Lynn Truitt
Marvin C. Sharp
Joseph M. Zeroles

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews M.D., BLS Medical Director
Sherry Lambertson, Executive Specialist
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Charles Frampton, Brandywine Hundred
Ted Walius, DVFA
Richard Perillo, Brandywine Hundred Fire Co.
Warren Jones, DVFA
Elmer Steele, DVFA
William Kelly, Hartly Fire Company
Allan Post, President, KCVFA
Jennifer A. Knox, DSEMSA Past President
W. Mike McMichael, DSEMSA
Anthony Spiezio, DTI

CALL TO ORDER

Chairman Roberts called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF FEBRUARY 21, 2017 COMMISSION MEETING MINUTES

It was moved by Commissioner Dicristofaro, and seconded by Commissioner Sharp that the minutes of the February 21, 2017 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle reported that John A. Yedinak, Jr. accepted the position of Deputy Fire Marshal I in New Castle County. He is currently in the Police Academy.

Diane R. Edwards accepted the position of Office Manager in New Castle County. This promotion will create an Administrative Specialist position vacancy.

It was moved by Commissioner Dicristofaro, seconded by Commissioner Truitt to authorize Fire Marshal Ingle to fill vacancies within the agency as they arise after the hiring freeze is lifted. Motion carried by a unanimous vote.

FY'17/FY'18 Budget Update

Agency Heads and Cabinet Members received a memo from Michael S. Jackson on March 20, 2017 regarding FY' 17 Expenditure Controls. These controls are effective immediately and include reducing expenditures across travel, contractual services, supplies, capital outlay and special lines including reverting appropriations expected to continue into FY' 18 and reducing special fund balances to generate resources for the General Fund.

FY'17/FY'18 Budget Update cont.

A hiring freeze was officially in place for all Cabinet agencies and applies to all interns, casual/seasonal, temporary, limited-term, merit and exempt positions, regardless of funding source. Contractual services are requested to be limited and all critical reclassification requests, including those awaiting approval, are frozen unless the request results in a cost savings or is cost neutral.

Fire Marshal Ingle has not yet spoken to the agency Budget Analyst to determine how the agency will be affected.

Sussex County Roadway Ordinance

A public hearing has been scheduled with regard to a Sussex County roadway ordinance. Fire Marshal Ingle will keep the Commission apprised of any updates.

DTI Update

The agency is moving into Phase II of the program updates with DTI. It is hoped that the new program will be usable by July 1, 2017.

DFIRS

Fire Marshal Ingle reported some of the concerns regarding fire companies reporting difficulties. There are multiple problems such as fire department issues with third party software, viruses and departments not updating the program to name a few. Incomplete or incorrect information sent to the federal government is not accepted.

Fire Academy

The Juvenile Fire setter staff attended the National Fire Academy Juvenile Intervention Course from March 12 – 18, 2017. Fire Protection Specialist Bill Kelly and Joe Moran attended the February 26 – March 4, 2017 Fire Protection Principals Program. Both of these courses are of great benefit to the agency and associated programs.

Fire Report

Fire Marshal Ingle updated the Commission on several statewide fires of interest. Milford Hospital had a minor HVAC Unit fire in the nurses' station of the first floor. Some patients were evacuated to other locations in the hospital. Procedures were followed and the incident was handled well.

Fire Report cont.

There is a recurring issue in the Elsmere district of Elsmere Park apartments. Three different vacant apartment buildings have had fire started in them during the early morning hours. These incidents are under investigation and is a reoccurring problem.

March 8, 2017 at approximately 2 pm, Camden Wyoming responded to a fire on Terry Drive in the Meadow Brook Acres area. A suspect was witnessed lighting a fire underneath of the home. The suspect left the area and returned. The suspect was apprehended after a chase and linked to another incident in December. The suspect was charged with Arson First Degree for the house fire and Arson Second Degree for an automobile fire in December.

March 12, 2017 at 5am there was a fire at the Pike Creek Bowling Center. The bowling center is vacant in the Mill Creek fire district. The fire was involved when the fire department arrived. An arrest is pending and the investigation continues.

March 14, 2017 at approximately 10:30 a.m. there was a large loss fire in the Bethany Beach district. An investigation remains active. High winds were a contributing factor to the significant damage.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE
75 %

DELINQUENT DEPARTMENTS

New Castle County	
Cranston Heights	September 2016 – January 2017
Delaware City	January 2017
Townsend	January 2017
Wilmington Manor	January 2017
Belvedere	November 2016 – January 2017
Kent County	
Bowers	January 2017
Cheswold	November 2016 – January 2017
Robbins Hose	October 2016 – January 2017
Harrington	January 2017
Houston	January 2017
Little Creek	May 2016 – January 2017
South Bowers	January 2017
Sussex County	
Ellendale	September 2016 – January 2017
Memorial	January 2017
Roxana	January 2017

OVERDUE REPORTS BY DAYS

30 Days	60 Days	90 Days	90+ Days
9	0	2	4

Source: DFIRS Incidents received as of 3/03/17.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- New employee – Stephanie Stewart was introduced and welcomed by the Commission.
- Kent County Board of Adjustment Hearing was held on March 16, 2017. The training ground expansion was approved.

Director cont.

- Delivery of the Phase 5 Flashover prop scheduled for Monday April 3rd.
 - Instructor training has been scheduled for 15 Instructors for a two day class during the week of April 10th.
- Bond Bill Hearing went well. The HVAC upgrade is scheduled at \$1.7 Million, Hurst Tool Funds at \$30,000. Although the additional classroom was not recommended, Director Newnam will continue to work on the proposal of \$250,000.
- EMT Re-Cert status – 299 (280) remaining and due by March 31, 2017 – total currently 1443 (1510) Delaware EMTs
- Student Injury – In-service fire attack – student strained arm while pulling hose.

Staff Activities

- IFSAC Conference – Oklahoma City, OK – April 4-9 – Senior Instructor Lowe
- Appointment to Education and Enforcement Subcommittee - Pedestrian Council – Training Educator O'Malley
- Inspection of Fire Training Prop – March 20-21 – Senior Instructor's Dempsey, Ingram, and Wilson
- DVFA Symposium – March 11 – Staff – 161 registered
- Delaware Haz. Mat. Conference – April 7-8 – Programs at DSFS Dover – Senior Instructor Brennan 146 (134)

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - Crew Leader – 40 students (41)
 - Basic Firefighting Skills – 137 students (111)
 - Vehicle Rescue – 18 students (44)
 - Basic Brigade Skills – 15 students (30) (rescheduled due to forecasted weather event)
 - Additional program conducted in-service (15 students)
 - Brigade II – Intermediate Skills – 5 students
 - NFA – Leadership III – 7 students
 - Hazardous Materials Response Skills – 64 students (73)
 - EVO – Sussex – 18 students (12)
 - Blue Card ICS course – 4 students

- Divisions Usage
 - New Castle – 11 classes (9)
 - Kent – 10 classes (9)
 - Sussex – 3 classes (2)
- Additions – Revisions
 - Use of “clickers” for final exams in the Officer Programs – Dempsey

EMS

- Current Month
 - CEU programs – 6 scheduled (17)
 - Sign Language for EMS – 3 evenings – 18 students
 - EMT Refresher – 21 students
 - EMT Refresher – 18 students
 - EMT Refresher – 18 students, registered
 - EMT Refresher – last weekend – 2 students, registered
 - EMR Refreshers – 4 classes – 10 students registered
 - Escaping Violent Encounters – 5 students registered
 - BLS Protocols 2017 – 9 students registered

Public Education and Injury Prevention - Activity Report

- Current Month
 - Fire Safety Programs – 4 scheduled (6)
 - Fire Safety Displays – 3 scheduled (2)
 - Life Safety Programs – 1 display, 9 programs (4)

Maintenance – Building and Grounds

- Scheduled to install electric at the Sussex Division Fire Safety storage building.
- Attended Scott SCBA service training in Monroe, NC – Baker, Faison

Financial

- Past Due Billings
 - 30 days – 2,975.00
 - 60 days – 0.00
 - 90 days – 13,738.00
- 20678 Tuition Fund – 865,532.00
- Accounts receivable – 42,541.00
- Revenue Comparison
 - Tuition – 2017 – 64,261.00, 2016 – 38,615.00

- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

Staff and Office Staff Meeting Minutes

Staff and office staff meeting minutes were submitted for Commission review.

REPORT OF BLS MEDICAL DIRECTOR

Influenza activity remains “widespread” throughout DE with over 2,700 confirmed cases and as of week 9 of 2017. A total of 8 influenza related deaths have been reported. Most strains are Influenza A with Influenza B infection increasing as well. Only 416 Influenza cases were confirmed at this time last season. Providers are urged to receive the flu vaccine and continue to follow proper infection control policies when dealing with patients with illness.

A manuscript regarding the success of the BLS CPAP pilot program has been accepted for publication in the journal Prehospital and Disaster Medicine. Although many states throughout the US utilize CPAP for BLS, there has been a paucity of research regarding the safety and efficiency of CPAP use by BLS. Dr. Matthews thanked all of the BLS agencies, trainers, and providers who made this program such a success throughout Delaware.

An active interest remains in an alternative to the increased cost of Epipens for participating BLS agencies. There may be an FDA approved epinephrine auto injector with the same dosing (0.3mg and 0.15mg for junior) that will be carried by local pharmacies throughout the State. Once confirmed, Dr. Matthews will place a “blanket” prescription on file with the appropriate pharmacies for use by participating BLS agencies.

EMS response to MAUs and Physician Office Document - This document is being distributed to MAUs and offices throughout the State as of February. The document contains several definitions and aims to establish and describe a statewide policy and procedures when patients are being transported from MAUs or outpatient offices.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

14 Annual Ambulance Unit Inspections

0 New Unit Inspections

6 Complaints Received

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER cont.

3 Arrest Notifications were received.
1 Offensive Touching
2 DUIs
3 Suspension from Office of Emergency Medical Services

7 2016 Open Cases
7 2017 Open Cases

Radio Class – 66 Students to Date

Case #1705 – EMT Temporary Suspension

Investigator Truax reviewed the temporary suspension status of Case #1705 with Commissioners. It was moved by Commissioner Truitt, seconded by Commissioner Dicristofaro to extend the suspension for 30 days. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	Yes
Commissioner Marvel -	Yes
Commissioner Sharp -	Yes
Commissioner Truitt -	Yes
Chairman Roberts -	Yes

REGULAR BUSINESS

ACTION ITEMS

Case #1612 – Set Hearing Date

Investigator Truax reported that the investigation is complete for Case No. 1612 and a hearing date is being requested. It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to set a hearing date for the April 18, 2017 regular meeting. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	Yes
Commissioner Marvel -	Yes
Commissioner Sharp -	Yes
Commissioner Truitt -	Yes
Chairman Roberts -	Yes

Case #1617

Deputy Attorney General Davis presented a Consent Agreement for Case No. 1617. It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to deny the consent agreement as presented. Motion defeated by a roll call vote.

Commissioner Zeroles -	No
Commissioner Dicristofaro -	Yes
Commissioner Marvel -	No
Commissioner Sharp -	Yes
Commissioner Truitt -	No
Chairman Roberts -	No

Further discussion regarding the Consent Agreement for Case No. 1617 lead to another motion. It was moved by Commission Marvel, seconded by Commissioner Truitt to accept the Consent Agreement as presented. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	No
Commissioner Marvel -	Yes
Commissioner Sharp -	No
Commissioner Truitt -	Yes
Chairman Roberts -	Yes

DEMSOC Recommendation – Review

Due to the absence of Vice Chairman Robinson, the DEMSOC Recommendation report is tabled until the April 18, 2017 regular meeting. Motion carried by a unanimous vote.

NEW BUSINESS

No report at this time.

REGULAR BUSINESS

No report at this time.

GENERAL INFORMATION

No report at this time.

CORRESPONDENCE

No report at this time.

MISCELLANEOUS INFORMATION

No report at this time.

REPORT OF THE COMMISSIONERS

Commissioner Ron Marvel

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Joint Finance Hearing, Road Width Meeting, Bond Bill Hearing, DVFA Symposium, Rehoboth Banquet, and Fire Safety Banquet.

Commissioner Joseph Zeroles

Commissioner Zeroles reported that he attended the Sussex County Firefighter Association Meeting, Kent County Firefighter Association Meeting, and DVFA Executive Meeting.

DATE OF NEXT MEETING

April 18, 2017 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Commissioner Dicristofaro, and seconded by Commissioner Truitt that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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